



Virginia Association of Licensed Child Placing Agencies
Annual Conference
September 16-17, 2019

VENDOR INFORMATION

About VALCPA:

The Virginia Association of Licensed Child Placing Agencies was incorporated in 1976. Our purposes, as defined in the bylaws, are to promote policies, programs and procedures, throughout the Commonwealth of Virginia and beyond, which serve the best interest of children, with emphasis upon children separated from biological parents. Our goals include:

1. Fostering closer relationships and cooperation among licensed child placing agencies and others who share mutual concerns;
2. Sharing knowledge, skills, and information relating to services, programs and techniques;
3. Working in cooperation with governmental bodies on legislation, policies, and procedures affecting children and their families.

Today, most licensed private child placing agencies in the State of Virginia are members of VALCPA. As a result of working closely together on common goals, there is much cooperation, trust, and goodwill between agencies. Members share knowledge, skill and information at the two association meetings held annually. Professional training is provided at our annual Fall Conference.

Through the work of the various VALCPA committees, the association has had significant impact in legislation and governmental policies and procedures, including: providing recommended changes in the Minimum Standards for Licensed Child Placing Agencies each time they have been revised; through our collaboration with the State Department of Social Services, the laws on Parental Placement Adoption were revised and public education on independent adoptions was accomplished; remaining active in helping State staff revise and improve adoption subsidies for Virginia's children; our efforts have helped make it possible for eligible children in the custody of private licensed agencies to receive Medicaid; and we have worked to develop standards of excellence in Treatment Foster Care.

VALCPA has a history of success in promoting policies, programs and procedures that serve the best interest of Virginia's children.

Reserving Your Vendor Booth:

- Reserve your vendor booth by registering online at: <https://www.eventbrite.com/e/valcpa-2019-annual-fall-conference-tickets-62204117189> and click on the “Tickets” button. You can also submit your completed application with your check or money order made payable to VALCPA, and mail to:
Lutheran Family Services
ATTN: VALCPA
4901 Dickens Road, Suite 115
Richmond, VA 23230
- Your completed application and payment must be received by September 9, 2019 by 4:30pm. Applications received after this date may not be able to be accepted. We only have 13 slots for vendors, so sign up early to ensure yourself a spot.
- Vendors will be provided with one table and two chairs.
- Vendors are expected to staff their tables at all times, especially during scheduled breaks.
- Vendors are encouraged to provide a door prize for conference attendees.
- Vendors are responsible for the collection of their own trash. Please consult with hotel staff about trash removal.
- Conference participants will be offered incentives from VALCPA to visit and speak with all vendors.

Vendor Booth Fee: \$500 per space (if you register online, there will be an additional \$28.49 processing fee)

- Electricity and audio/visual equipment is available through the hotel for additional fees. An order form and a breakdown of the fees is included in this packet. Please add the cost of any Audio/Visual needs to your registration fee.
- Fee includes conference registration with meals and a networking reception for one person. If you'd like to bring an additional person, that person will need to register as a conference attendee.

Event Information:

- The VALCPA Annual Conference will draw approximately 100 child placing staff across the state from both public and private agencies
- The VALCPA Annual Conference will be held at the Sheraton Virginia Beach Oceanfront Hotel, located at 3501 Atlantic Ave., Virginia Beach, VA 23451

The hotel is offering rooms at a conference rate of \$129-\$149 per night for all reservations made prior to August 13, 2019. Click here for hotel reservations: [Book your group rate for VALCPA 2019](#)



Virginia Association of Licensed Child Placing Agencies
Annual Conference
September 16-17, 2019

- Complimentary valet parking is available to all conference attendees.
- For additional information about the conference please go to the registration website : <https://www.eventbrite.com/e/valcpa-2019-annual-fall-conference-tickets-62204117189> or a conference brochure is located in this packet.

Vendor Check-In and Set Up

- Vendors will set-up in the hallways and in the Ocean Front Foyer area. Please consult the attached hotel map for these locations.
- Vendor set up will be between 6:00am and 8:00am on Monday September 16. ***Vendors must be set-up promptly at 8:00am on Monday, September 16.***
- The conference concludes at 12:15pm on Tuesday September 17, 2019.

